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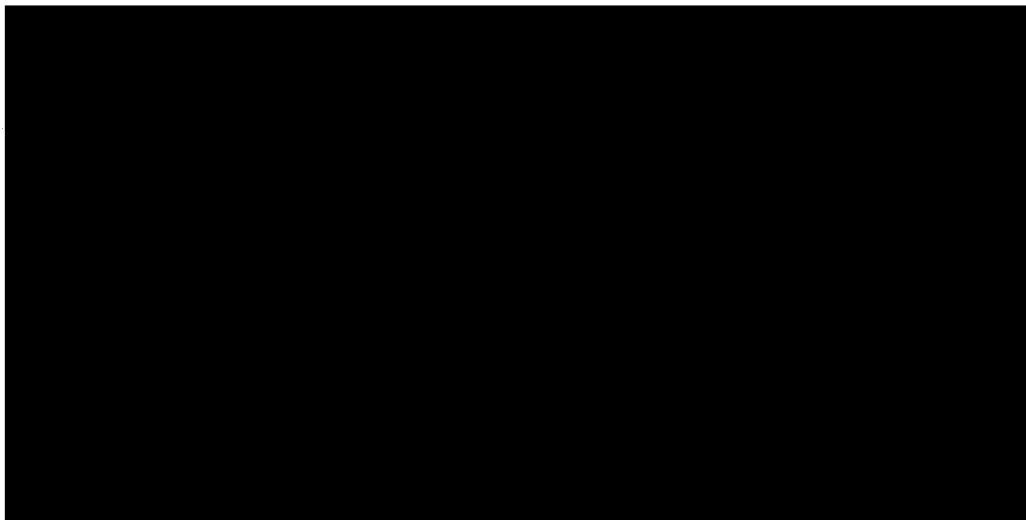
Office Memorandum • UNITED STATES GOVERNMENT

TO : Director of Logistics

DATE: 14 June 1955

FROM : Acting Chief, Procurement Division

SUBJECT: Weekly Activity Report

1. GENERALc. Air Conditioning Units (continued item)

The RE&C Division has recommended award of contract for the subject equipment to the [REDACTED] in the amount of \$24,341. Award in this instance has been based on technical evaluation of the equipment offered and time for delivery. The contract for this procurement is being written at this time.

2. ITEMS OF INTERESTa. Furniture Sources: (continued item)

A furniture source has been located and investigated by representatives of the Special Purchase Branch, in Alexandria. The owner has executed the necessary forms which are being submitted to Security for contract clearances.

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[REDACTED]

picked up at the vendor's plant on 14 June. These have been redelivered to the [REDACTED] Depot for shipment against the designated cargo.

c. General Services Administration - Source of Procurement: (continued)

The Chief, Purchase Branch attended another meeting in the office of the SSA/Director of Logistics and at this meeting was deputized as the representative of the SSA in expediting the procurement and the carrying out of follow up on the ultimate purchase through the General Services Administration.

d. Procurement of Safe File Cabinets: (continued)

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The General Services Administration inspectors and the contracting officer have agreed as to the defects in the referred to safe files. The company mechanic is currently at [REDACTED] warehouse endeavoring to correct the deficiencies found in these safes. It is understood that GSA will assign an inspector to the factory for inspection of the balance of 150 units before shipment.

3. SPECIAL PROBLEMS

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a. Expansion of [REDACTED] Procurement Facility: (new item)

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Commitments have been made by the Office of Logistics to the FE Division to provide a facility which would permit procurement on the [REDACTED] and shipment of emergency items directly to FE overseas stations. The Acting Chief, Special Purchase Branch has travelled to the [REDACTED] to review the existing facility. A report and recommendations have been submitted pertaining to the expansion of the existing facility to accommodate the aforementioned.

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[REDACTED]

OL/PD/HNV:mjn (16 June)

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